



**DIRECTIONS**

PLEASE COMPLETE THIS FORM TO SEEK APPROVAL TO SUBSTITUTE OR WAIVE A COURSE FOR AN ELECTIVE OR REQUIRED COURSE WITHIN YOUR DEGREE PROGRAM.

## Waiver/Substitution Form

### STUDENT INFORMATION

<b>TODAY'S DATE</b>		<b>URID #</b>	
<b>FIRST NAME</b>		<b>LAST NAME</b>	
<b>E-MAIL</b>		<b>PHONE #</b>	
<b>DEGREE</b>	<input type="checkbox"/> BM <input type="checkbox"/> MA <input type="checkbox"/> MM <input type="checkbox"/> PHD <input type="checkbox"/> DMA	<b>CLASS YEAR</b>	
<b>MAJOR</b>		<b>INSTRUMENT</b>	

### COURSE SUBSTITUTION SECTION

<b>Required Course</b> <small>(As part of the program of study)</small>	<b>Course Number</b>		<b>Title</b>		<b>Credits</b>	
<b>NEW SUBSTITUTION</b>	<b>Course Number</b>		<b>Title</b>		<b>Credits</b>	
<input type="checkbox"/> IN PLACE OF COURSE <input type="checkbox"/> WAIVE REQUIREMENT	<b>Course Number</b>		<b>Title</b>		<b>Credits</b>	

<b>REASON FOR SUBSTITUTION OR COURSE WAIVER</b>						
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ANY ADDITIONAL INFORMATION YOU WOULD LIKE TO SHARE?

### SIGNATURES REQUIRED

<b>STUDENT SIGNATURE</b>		<b>DATE</b>	
<b>DEPARTMENT CHAIR SIGNATURE</b>		<b>DATE</b>	
<b>UNDERGRADUATE DEAN</b> <small>*UNDERGRADUATE STUDENTS ONLY*</small>		<b>DATE</b>	
<b>GRADUATE DEAN</b> <small>*GRADUATE STUDENTS ONLY*</small>		<b>DATE</b>	