

## 03.01.01 Student Responsibilities

### Description

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Students at the Eastman School of Music are admitted based on their innate talent and potential. As members of the Eastman community, they are expected to represent themselves to the best of their own abilities, and act with personal and professional integrity at all times, be it in the studio, classroom, or performance venue. Students who violate the standards of conduct may be charged under the academic integrity policy guidelines if it is a case of academic misconduct, and under the disciplinary system if the case occurs outside of the academic realm. The Standards of Student Conduct, which establishes standards, policies and procedures for the disciplinary system, can be found at the following website: <https://www.esm.rochester.edu/reslife/policies-procedures/>, under [Conduct Process](#). Questions should be addressed to the Associate Dean for Student Life.

Some examples of breaches of academic integrity include but are not limited to:

- **Plagiarism**, or using someone else's work without giving credit, is a form of theft. Examples of plagiarism include using ideas, phrases, papers, theory exercises, computer programs, data – copied directly or paraphrased – that you did not arrive at on your own and without acknowledging their source. Sources include published works such as books, articles, movies, websites, and unpublished works such as other students' homework and papers or material from a research service. The risk of plagiarism can be avoided in written work by clearly indicating, either in footnotes or in the paper itself, the source of any idea, wording or information that you did not arrive at on your own. Sources must be given regardless of whether the material is quoted directly or paraphrased. If you have questions, please refer to 'Plagiarism: Grounds for Dismissal,' which you can find as an attachment to [Section 03.01 of the Academic Policy Handbook](#).
- **Unauthorized collaboration** is working with or receiving help from others on graded assignments without the specific approval of the instructor. If in doubt, seek permission from the instructor before working with others.
- **Multiple submission** means using the same work to fulfill the academic requirements in more than one course. Prior permission of the instructors is essential.
- **Obtaining an examination prior to its administration.**
- **Using unauthorized aid during an examination.**
- **Knowingly assisting someone else during an examination.**
- **Maliciously hindering the learning opportunities of fellow students** (e.g., disruptive behavior in the classroom, misuse of library materials, monopolizing class reserve materials).

A student remains responsible for the academic honesty of work submitted in all Eastman courses, even after the student has received a final course grade. This rule also applies to students who are no longer matriculated here, including those who have graduated. Ignorance of these standards will not be considered a valid excuse or defense. If a student is ever in doubt about an issue of academic honesty, or has any hesitation about a contemplated course of action, the student should consult with

his or her instructors or with an advisor in the Writing and Study Skills Center. The penalties for academic dishonesty can be very painful and can affect a student's entire educational career.

**Date**

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