
Jason E. Smith
Assistant Dean for Student Life



May 15, 2009

New Eastman Undergraduate Students,

Welcome to the Eastman family! You have all worked very hard and dedicated yourself to the pursuit of your music; you should be quite proud of your accomplishments. Be assured that more successes await you during your life here at Eastman.

At Eastman, you will find a large community made up of not only Eastman students, but also students from the entire University of Rochester. The Eastman community is a close-knit group and everyone is ready to lend a hand. In fact, a group of first-year students spent most of last year preparing to help you become a part of this community. This group, the Eastman Orientation Committee (EOC), will be most active during the first few weeks of the semester. If you auditioned on an Audition Day, you probably saw many of the EOC members running around in the blue and grey baseball shirts.

I look forward to meeting with many of you during Orientation. In the meantime, please review the information provided in this letter. If there are any questions, feel free to contact the Office of Student Life at (585) 274-1106, or any of the offices in the directory at the end of this letter. Enjoy the summer, and prepare for an exciting year at Eastman!

Regards,

Jason E. Smith, M.S.Ed.
Assistant Dean for Student Life

Orientation Week

In order to help you get acquainted with Eastman, we have prepared an Orientation Week full of information and entertainment. Attendance at Orientation is mandatory. Information sessions about all aspects of life at Eastman will be given, and important placement exams will be held which will determine specific details about your individual program of study. Below is a brief overview of what will take place over the first few days of Orientation Week. Detailed schedules will be posted online at <http://www.esm.rochester.edu/orientation/> by August 3.

Sunday, August 23

9:00am: International Students and Rogers Scholars can begin moving into the Student Living Center. Unfortunately, the Student Living Center cannot accommodate early arrivals or other students on this date.

3:00pm to 4:00pm: Welcome event for Roger's Scholars and parents.

Monday, August 24

This is the official start-date of Orientation.

8:00am: New students can begin moving into the Student Living Center. Detailed move-in information will be provided at a later date.

8:00am to 1:00pm: University Identification Card photos for all new students; Orientation packet pick-up

11:30am to 1:15pm: Welcome picnic for new undergraduate students and parents.

1:00pm: Information Fair featuring representatives from area banks, faith communities, Security, Dining Services, the Writing and Study Skills Center, and other student services.

3:00pm: Parent Orientation Session

4:30pm: "Goodbye" time for parents and students

When new undergraduates arrive, you will be greeted by an EOC member who has been designated as your "Big Sib". This person will guide you through your first few weeks at school. She or he will take good care of you, show you the ropes, and generally be there when you need him/her. Your Big Sib will be in touch with you before you arrive.

Around July 1, all students should read the *Clef Notes* summer newsletter. *Clef Notes* contains important information to help you prepare for school. It will be posted on the web at <http://www.esm.rochester.edu/orientation/>. Upon arrival, you will receive the *Eastman Student Handbook*. This handbook includes an academic calendar, information on ESM offices, the residence halls, and University rules and procedures, as well as students' rights and responsibilities. You are responsible for knowing and understanding all of the information provided; please read it carefully.

Life at Eastman

The Eastman Student Living Center (SLC), located in Eastman Commons, was built in 1991 and provides housing for up to 350 students. The SLC consists of the fourteen-story Cominsky Tower and a four-story quadrangle. The quadrangle encloses the Alumni Courtyard for outdoor recreation and relaxation.

Each student is required to carry a University of Rochester photo ID card, which is distributed during Orientation Week. The ID card provides you access to Eastman Commons and the SLC, which is secured 24 hours a day, and the Eastman Annex, which contains practice rooms and other facilities. Additionally, the ID card is encoded with your dining plan account that you select on the dining contract. The ID card also has something called the "flex" or "URos" account. Money may be added to this account at any time and may be used in places such as the bookstore, snack machines in the basement of the School, and some area restaurants. Furthermore, most students find it useful to open an account at one of the local banks (many of these banks will be represented at the Information Fair on the first day of Orientation). There is an ATM machine in Miller Center, right across the street from the School. It is not associated with a specific bank, so there is a transaction fee for cash withdrawals. The ATM is capable of processing transactions through most all of the major and regional networks.

The SLC has primarily single and double rooms, with an occasional triple room. Freshmen are generally in double rooms (with roommates), though a few people may be assigned to a triple room. From sophomore year on, all students are assigned single rooms. The second through fourth floors of the quadrangle are divided into six "houses" (labeled A through F). Each house of the dormitory provides housing for 20 to 40 students, has separate male and female restroom facilities, and a lounge for study or relaxation.

The first floor of Eastman Commons houses the Dining Center and a 24-hour computer lab as well as some student services and administration such as the Office of Student Life, Mail room, Office of Residential Life, University Health Service, University Counseling Center, etc. The basement of Eastman Commons contains a full working kitchen and microwave (be aware: microwaves are prohibited in the student rooms, but are conveniently located throughout the building), recreation/game room, TV lounge, Reed Room, Study Room, the University Health Service's Physical Therapy Office, and laundry area.

Smoke detectors and sprinklers are located in each room throughout the building. We know that incoming students want to live as comfortable as possible and often want to bring all of the conveniences of home along with them. Unfortunately, some of these "comforts" must be prohibited because of safety and fire regulations. Residence Hall staff will have to confiscate any of the following items: candles, incense, microwaves, hot pots, hot plates, toaster ovens, toasters, microwaves, immersion heaters, and halogen lamps. Smoking is prohibited in all areas of the School, Eastman Commons, and the SLC. This includes student rooms, the Alumni Courtyard, and common areas.

Each house is assigned to a Resident Advisor (RA) who supervises the safety and activities for the students under his/her jurisdiction. Under no circumstances can any furniture be removed from student rooms, even if you are a single student in a double room. All of the rooms provide the following:

- Loft-able bed (ladder and optional guard rail are available, if lofted)
- Chest of 3 drawers
- Closet/wardrobe with 3 small drawers and full-length mirror
- Wall-to-wall carpeting or tiled floors
- Desk, chair and desk lamp
- Towel rack
- Wastebasket
- Blinds or shades for window (every room has at least one window)

You've got a room waiting for you at the SLC, but it is up to you to make it "home". Feel free to bring posters, books, or whatever you think makes you feel comfortable (while noting the prohibited items above). Once you receive your roommate information from the Office of Residential Life (delivered between mid-July and August 1), make sure to talk with your roommate so you don't double up on items or bring something that they can't stand. Also, no pets are allowed in the SLC.

You might want to bring the following items. Further details will be provided in *Clef Notes*.

- Concert clothes / Dress clothes
- Folding music stand (you will need one)
- Computer (strongly recommended but not required)
- Instrumental accessories
- Backpack or briefcase
- Various desk supplies
- Alarm clock
- Bathrobe and towels, mattress cover, blankets, and sheets (extra long). All students must bring their own linens and pillows.
- Crates/shelves to hold your belongings
- Fan (it is warm at the beginning and end of the school year)

- Humidifier (The dorms are very dry; it is an essential for voice majors.)
- Iron/steamer
- Laundry bag/basket and detergent. Washing machines and dryers are located in the basement of the SLC. Washers cost \$2.50 per load and dryers are free. You can use your flex account or quarters to pay. Vacuum cleaners are available for checkout at the front desk of the SLC.
- Cleaning supplies for your room
- Medicine/toiletries
- Winter coat and boots. The weather in Rochester ranges from hot in September to sub-zero winter temperatures. Pack a variety of clothes to meet the needs of the various weather changes. Even though snow is the norm at Eastman, you should bring along some lighter clothes for nice days in the spring and fall.
- Bike. Limited storage is available. Check with the Office of Residential Life for registration information.
- Refrigerator
- Stereo / TV / video games. Cable TV is included in every room.

Although many of the rooms have plenty of space, you may end up running out of room. In other words: Please don't bring everything you own.

Immunizations

All students must be up-to-date with their immunizations. It is important to complete all immunizations or to locate necessary information and to provide all documentation prior to starting school. Any student not in compliance will be withdrawn from school and required to leave the residence halls. For more information please visit <http://www.rochester.edu/uhs/> or call (585) 275-0697.

Final High School Transcripts

It is important that we receive your final high school transcript in order to meet federal guidelines. Please make sure the high school has sent the transcript to the Admissions Office, Eastman School of Music, 26 Gibbs Street, Rochester, NY 14604. Financial aid will be rescinded if the transcript is not received.

Accommodations for Special Services and Accommodations

As the School prepares for the arrival of new students, we would appreciate knowing in advance about any special services we should provide for an individual with physical or learning impairments. If you anticipate the need for assistance with mobility, visual problems, learning disabilities, etc., or if you may need special testing arrangements, please contact the Assistant Dean for Student Life, Jason Smith at jsmith@esm.rochester.edu or (585) 274-1106. The information that you provide will be kept confidential.

Directory

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| • Academic Affairs: (585) 274-1020
<i>Information relating to studio teachers and academic requirements</i> | • Registrar: (585) 274-1220 |
| • Admissions: (585) 274-1060 | • Residential Life: (585) 274-1251
<i>Information relating to the Student Living Center and dormitory life</i> |
| • Dining Plans: (585) 275-0171 | • Student Life: (585) 274-1106
<i>Information relating to Orientation and life at Eastman</i> |
| • Financial Aid: (585) 274-1070 | |
| • University Health Services: (585) 274-1230 | |