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**Jason E. Smith**  
Assistant Dean for Student Life



May 15, 2009

New Eastman Graduate Students,

Welcome to the Eastman family! You have all worked very hard and dedicated yourself to the pursuit of your music; you should be quite proud of your accomplishments. Be assured that more successes await you during your life here at Eastman. At Eastman, you will find a large community made up of not only Eastman students, but also students from the entire University of Rochester. The Eastman community is a close-knit group and everyone is ready to lend a hand.

I look forward to meeting with many of you during Orientation. In the meantime, please review the information provided in this letter. If there are any questions, feel free to contact the Office of Student Life at (585) 274-1106, or any of the offices in the directory at the end of this letter. Enjoy the summer, and prepare for an exciting year at Eastman!

Regards,

Jason E. Smith, M.S.Ed.  
Assistant Dean for Student Life

### **Orientation Week**

In order to help you get acquainted with Eastman, we have prepared an Orientation Week full of information and entertainment. Attendance at Orientation is mandatory. Information sessions about all aspects of life at Eastman will be given, and important placement exams will be held which will determine specific details about your individual program of study. Below is a brief overview of what will take place over the first few days of Orientation Week. Detailed schedules will be posted online at <http://www.esm.rochester.edu/orientation/> by August 3.

#### **Sunday, August 23**

*9:00am:* International Students and Rogers Scholars can begin moving into the Student Living Center. Unfortunately, the Student Living Center cannot accommodate early arrivals or other students on this date.

*3:00pm to 4:00pm:* Welcome event for Rogers Scholars and parents.

#### **Monday, August 24**

This is the official start-date of Orientation.

*8:00am:* New students can begin moving into the Student Living Center.

*8:00am to 1:00pm:* University Identification Card photos for all new students; Orientation packet pick-up

*1:00pm:* Information Fair featuring representatives from area banks, faith communities, Security, Dining Services, the Writing and Study Skills Center, and other student services.

Financial paperwork for students receiving graduate assistantship funds must also be completed at the Information Fair.

Around July 1, all students should read the *Clef Notes* summer newsletter. *Clef Notes* contains important information to help you prepare for school. It will be posted on the web at <http://www.esm.rochester.edu/orientation/>. Upon arrival, you will receive the *Eastman Student Handbook*. This handbook includes an academic calendar, information on ESM offices, the residence halls, and University rules and procedures, as well as students' rights and responsibilities. You are responsible for knowing and understanding all of the information provided. Please read it carefully.

### **Life at Eastman**

The Eastman Student Living Center (SLC), located in Eastman Commons, was built in 1991 and provides housing for up to 350 students, mostly undergraduates, but there is some space for graduate students who are interested. Please note that graduate students who choose to live in the SLC will have to maintain a minimum dining plan, whereas those living off-campus are not required to do so.

The SLC consists of the fourteen-story Cominsky Tower and a four-story quadrangle. The quadrangle encloses the Alumni Courtyard for outdoor recreation and relaxation. The first floor of Eastman Commons houses the Dining Center and a 24-hour computer lab as well as some student services and administration such as the Office of Student Life, Office for Residential Life, University Health Service, University Counseling Center, etc. If you are living in the SLC, the Office of Residential Life can provide you with additional information about living arrangements, rules and regulations, and prohibited items for the residential areas. You can reach the Office of Residential Life at (585) 274-1251. Information about off-campus housing can be found by following the appropriate link at <http://www.esm.rochester.edu/orientation/>.

### **Immunizations**

All students must be up-to-date with their immunizations. It is important to complete all immunizations or to locate necessary information and to provide all documentation prior to starting school. Any student not in compliance will be withdrawn from school and required to leave the residence halls. For more information please visit <http://www.rochester.edu/uhs/> or call (585) 275-0697.

### **Accommodations for Special Services and Accommodations**

As the School prepares for the arrival of new students, we would appreciate knowing in advance about any special services we should provide for an individual with physical or learning impairments. If you anticipate the need for assistance with mobility, visual problems, learning disabilities, etc., or if you may need special testing arrangements, please contact the Assistant Dean for Student Life, Jason Smith at [jsmith@esm.rochester.edu](mailto:jsmith@esm.rochester.edu) or (585) 274-1106. The information that you provide will be kept confidential.

### **Directory**

- Academic Affairs: (585) 274-1020
- Graduate Studies: (585) 274-1560
- Admissions: (585) 274-1060
- Dining Plans: (585) 275-0171
- Financial Aid: (585) 274-1070
- University Health Services: (585) 274-1230
- Registrar: (585) 274-1220
- Residential Life: (585) 274-1251
- Student Life: (585) 274-1106